## FIRE EMERGENCIES

- REMOVE / RELOCATE individuals away from danger, if possible, without endangering your safety.
- EXTINGUISH / EVACUATE
  - o Extinguish fire only if trained and fire is small, using nearest fire extinguisher.
  - o Evacuate by nearest safe exit, *never use elevators*. Do not run, **crawl** if overwhelmed by smoke
- CONFINE / CONTAIN fire and smoke by closing doors and windows.
- ACTIVATE ALARM: Press the button of the red alarm box, and call 112.

## **EMERGENCY CALL PROCEDURE**

## Emergency number 112

## PROVIDE OPERATOR WITH THE FOLLOWING INFORMATION:

- Your NAME;
- Your LOCATION: Koulukatu 24, floor and room numbers;
- NATURE OF EMERGENCY (fire, medical, chemical spill, etc);
- **NUMBER OF INJURED PEOPLE** if any, and nature of injuries if known;
- LOCATION OF THE GUIDE guiding for emergency personnel.
- STAY ON LINE UNTIL YOU ARE EXCUSED BY EMEGENCY OPERATOR

Calling the emergency response centre 112 offers the immediate help. They operate in connection with the police.

The address of this building is:

Koulukatu 24

In case of evacuation the assembly point is:

Lakeuden Ristin iso pysäköintialue. and Kirkkokadun ja Koulukadun kulmauksessa oleva pysäköintialue as the reserve point

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Assistant safety managers Päivystävä vahtimestari	Tel.	064184260
Janitor  Joni Harjula	Tel.	040 6881551