

# FIRE EMERGENCIES

- **REMOVE / RELOCATE** individuals away from danger, if possible, without endangering your safety.
- **EXTINGUISH / EVACUATE**
  - o Extinguish fire only if trained and fire is small, using nearest fire extinguisher.
  - o Evacuate by nearest safe exit, never use elevators. Do not run, **crawl** if overwhelmed by smoke
- **CONFINE / CONTAIN** fire and smoke by closing doors and windows.
- **ACTIVATE ALARM:** Press the button of the red alarm box, and call **112**.

# EMERGENCY CALL PROCEDURE

Emergency number **112**

## PROVIDE OPERATOR WITH THE FOLLOWING INFORMATION:

- Your **NAME**;
- Your **LOCATION**: Lintuviita 5 / Tapiolantie 20 C, floor and room numbers;
- **NATURE OF EMERGENCY** (fire, medical, chemical spill, etc);
- **NUMBER OF INJURED PEOPLE** if any, and nature of injuries if known;
- **LOCATION OF THE GUIDE** guiding for emergency personnel.
- **STAY ON LINE UNTIL YOU ARE EXCUSED BY EMEGENCY OPERATOR**

Calling the emergency response centre **112** offers the immediate help.  
They operate in connection with the police.

The address of this building is:  
**Lintuviita 5 / Tapiolantie 20 C**

In case of evacuation the assembly point is :

**School yard and**

**The parking area of own building as the reserve point**

Security and safety manager

**Vs. johtava kappalainen**

Assistant safety managers

Janitor

Tel.

**044 7703685**

Tel.

Tel.